



Agricultural Produce Marketing Committee, Narela

(An Undertaking of Govt. of NCT of Delhi)

New Grain Market, Narela, Delhi-110040

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Ref: 38/12/96/APMC/NR/CT/R-II-1498 Dated: 29/11/2019

NOTICE INVITING QUOTATION

Sealed quotations are invited for **Hiring of Server for Web hosting** from the reputed firms.

Closing date and time for submission of the NIQ : 10.12.2019 up to 2:30 PM

Opening of NIQ : 10.12.2019 at 3:30 PM

Estimate Cost of NIQ : 70000.00

Note

1. This NIQ document containing 04 pages with one **Annexure-I**. The bidders are requested to sign on all the pages while submitting the NIQ documents.
2. This NIQ document can also be downloaded from the website www.apmcnarela.com.

Signature
29.11.19

Terms & conditions of NIQ

The NIQ shall be submitted in official form enclosed in **Annexure – I**. If submitted in any other form or after the last date & time of submission shall be summarily rejected.

2. The name and address of the bidder shall be clearly filled (in block letters) in the space provided and no overwriting corrections, insertion shall be accepted in any part of the NIQ unless duly countersigned by the bidder. The NIQ shall be filled in and submitted in strict accordance with the instructions laid down herein otherwise the NIQ is liable to be rejected.
3. The filled-in NIQ is to be submitted in a sealed envelope super scribing “**NIQ for Hiring of VPS Server for Web Hosting**” addressed to the **Secretary, Agricultural Produce Marketing Committee., Office Complex, New Grain Market, Narela, Delhi-110040** either by mail or dropped in Tender Box in the C.T. Branch before **2:30 p.m. till 10.12.2019**. The NIQs will be opened on **10.12.2019 at 3:30 p.m.** in the presence of such of the bidders who may wish to be present, either by themselves or through their authorized representatives.
4. The bids shall be valid upto two months from the date of opening of the NIQ. If bidder withdraws or wishes to modify the terms of the NIQ during the period, the Earnest Money Deposit shall be forfeited.
5. The Secretary, APMC Narela reserves the right to accept or reject any or all the offers either fully or partly without assigning any reasons.
6. NIQ shall be accompanied with following documents: -
 - (i) Copy of PAN No.
 - (ii) Copy of GST No.
 - (iii) Copy of Firm’s registration No.
 - (iv) Experience Certificates
7. The bidder shall deposit **Rs. 5,000/- (Rupees Five Thousand only)** as **Earnest Money Deposit** along with the NIQ form. NIQ form without EMD would be summarily rejected. The DD shall be drawn in favor of APMC Narela payable at Delhi. The EMD of the unsuccessful bidders will be returned to the concerned bidders, within Five Weeks from the opening of the NIQ. The EMD of the successful bidders shall be returned/refunded after satisfactory installation / working of Gate Pass Management System Application on the Server.
8. The successful bidder have to **deposit a bank guarantee equivalent to 5% of the total NIQ** value towards Security Deposit in favor of the APMC Narela. The successful Bidder (hereinafter referred to as Service Provider) has to sign an agreement agreeing to terms & conditions and responsibility matrix for the implementation of the work.
9. **Hiring period of VPS server will be initially for one year and the same may be extended upto one or more years depending on satisfactory disposal of job.** Any data loss or any other defect of the Server should be taken care by the vendor.
10. In case the bidders(s) fails to provide the services according to the terms and conditions of the order, the amount of Security Deposit will be forfeited.

11. TDS will be deducted as per Income Tax Act directly from the bills of the Contractor along with GST as per rules.
12. In case of any dispute arising out of the relation between the parties, the matter will be resolved as per terms and conditions of the agreement.
13. The Service Provider has to provide the full control of the server to APMC Narela for remote updation etc. The updation of the Websites and its own customized application will be done by the APMC Narela or by the person authorized by APMC, Narela only.
14. 24x7 Support from Server providing Party. 99.98% Uptime
15. In order to provide uninterrupted services, the service provider must send a request letter to APMC, Narela for re-hiring of server 3 months prior to the expiry of the initial period.
16. Canvassing in any form will be viewed unfavorably and if any bidder is found to be resorting to such practice, the NIQ of such firm will be rejected.
17. Conditional offers will not be considered and will be rejected.
18. The Data Centre should also track the health of servers, firewalls, load-balancers and other platform components. The Data Centre should have the automated monitoring technologies which should provide alerts in the event of data center or device failures and the same should be communicated to APMC Narela immediately.
19. Bidder should be an established Data Centre Services provider and should have been in this business for a period not less than five years as on 01.01.2019.
20. The service provider will be solely responsible for any data loss or data corrupt due to any kind of security breach in the server or any kind of virus attack, penalty up to 50% of the contract value will be charged.
21. Bidder shall not be under a declaration of ineligibility for corrupt or fraudulent practices or blacklisted by any of the Government agencies.
22. **The Firm/Company should have 5 years experience to host the web services of at least 4 Government / Semi-Government / Government Undertaking/ Private organizations.**
23. In case of discontinuation of agreement by any of the party, the service provider is bound to handover all the files and data of the website without any delay & data in undisturbed manner.
24. The APMC/DAMB have been exempted to pay/reimburse the GST & No GST shall be paid.

Sd/-
29.11.19
Sd/-

Place: Delhi

Assistant Secretary (IT)

Date: 29-11-19.....

Particulars of the Firm / Company

Annexure - I

- 1 Name of the firm :
- 2 Full Address for correspondence :
- 3 Name and designation of the Authorized contact person for this NIQ :
- 4 Website address, if any :
- 5 Email- id of the firm/ contact person :
- 6 Phone Nos., including mobile number of the contact person. :
- 7 Registration No. :
- 8 PAN number of the firm :
- 9 GST No. :

Place : _____

Signature, Name & Stamp of the firm

Date : _____

Annexure - I

Hiring of VPS Server for hosting of Web Application

S.No.	Specification	Quantity	Make/ Brand	Amount included Service Tax (Rs.)
1	VPS Server for 1 year Technical specifications: Disk Space: 100GB RAM: 4 GB CPU: Intel(R) Xeon(R) CPU E3-1245 V2 @ 3.40GHz (2 CPUs), ~3.4GHz Bandwidth: 1500 GB Data Transfer/Month Control Panel: Plesk Control Panel (10 Domains License without power pack) The firm also include the charges of domain name <u>www.apmcnarela.com</u>	01		

Place : _____

Signature, Name & Stamp of the firm

Date : _____